



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Dr. C.S.N. Degree & PG College
• Name of the Head of the institution		Dr. Sakumalla Satyanarayana
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		08816233885
• Mobile No:		8639091356
• Registered e-mail		csn_college@yahoo.com
• Alternate e-mail		csncolleges@gmail.com
• Address		8-7-29/6
• City/Town		Bhimavaram
• State/UT		Andhra Pradesh
• Pin Code		534201
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Urban
• Financial Status		Self-financing

• Name of the Affiliating University		Adikavi Nannaya University			
• Name of the IQAC Coordinator		M. Rajkamal			
• Phone No.		08816233885			
• Alternate phone No.		8328282587			
• Mobile		8985012414			
• IQAC e-mail address		csn_college@yahoo.com			
• Alternate e-mail address		csncolleges@gmail.com			
3.Website address (Web link of the AQAR (Previous Academic Year)		https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=iqac&slug=aqars			
4.Whether Academic Calendar prepared during the year?		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=academic-calender			
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.17	2019	15/06/2009	14/06/2014
Cycle 2	A	3.03	2024	18/10/2024	17/10/2029
6.Date of Establishment of IQAC			10/06/2008		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
CRT clsses		
*Academic audit		
*Career counselling and guidance		
*ICT classrooms		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Parents- teacher meeting	Parent- teacher meeting was organized. Feedback is collected from the parents which is analyzed to take necessary action	
Faculty development program	A Two days faculty development program was organized for all the teaching staff	
13.Whether the AQAR was placed before statutory body?	Yes	
Name of the statutory body		

Name	Date of meeting(s)
governing body	17/11/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-2024	20/12/2024

15. Multidisciplinary / interdisciplinary

The vision of the institution is to impart education useful to the student community and the country. Just teaching the syllabus in the classrooms and conducting examinations practiced in the HEI's which is not able to cater to the needs of the development of the society and the country. The college is offering conventional, restructure and vocational Programmes both at Undergraduate and Post Graduate levels. B.Sc - Mathematics-Physics-Chemistry B.Sc MathematicsPhysics-Computer Science B.Sc - Mathematics-Electronics Computer Science B.Sc - Botany-Zoology-Chemistry B.Sc MicrobiologyBiochemistry-Biotechnology B.Com - General B.Com Computer Applications B.A - Social Work - Economics - Geography M.Sc- Microbiology M.Sc - Biochemistry M.Sc - Biotechnology M.Sc Organic Chemistry M.A - English M.A - Social Work MBA - Master of Business Administration MCA- Master of Computer Applications

16. Academic bank of credits (ABC):

Academic Bank Credits are a key component of the NEP-2020 that all Academic Institutions must Implement. Integrating Higher Educational Institutions in a Globalised space is Critical and Urgent as we move forward. We are in process to implement online courses through National Schemes like SWAYAM, NPTEL etc., for our students and considering for credits earned against elective courses. We are awaiting further Instruction from our Affiliating University in the implementation of Academic Bank Credits.

17. Skill development:

Govt. of A.P has sanctioned skill development center in our college. The student is given soft skills planning in the time table. The programs offered to provide vocational education are Microbiology, Biochemistry and Biotechnology with the required skills to enable them to get employment. Fortunately, the university has introduced papers on value-based education to inculcate positivity among students. They are taught and trained humanistic approach, ethics, human values and good conduct they are given opportunity

to participate in the seminar to discuss about peace, love towards other nonviolence and human values. I) The college trains students in value added programs and certificate courses. All the students have to choose one or two of these courses. ii) The employers deploy their experts to the college to train students the required skills. iii) The present changes in newly planned programs may include the required module. iv) The APSCH has already introduced skill developments programs. v) online skill development practices are being planned	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
The promotion of Indian Arts and Culture is Beneficial not only to the individuals but also to the Country. Since our college is offering professional courses English is used as a Medium of Communication and for course work in all programs. We celebrate significant dates and host activities in regional in order to inculcate a sense of regional pride in students.	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
I) The institution has introduced employment-oriented training. ii) The main outcome expected are knowledge of the curriculum, personality development with skills and employment. The outcomebased education, teaching training and evolution is designed and implemented. iii) The outcome-based education is decentralized and responsibility to the departments. . A) The faculty is entrusted with the responsibility to design vocational online courses . B) The faculties are provided with the necessary ICT infrastructure for the benefit of the learners.	
20.Distance education/online education:	
Due to Covid - 19 pandemic Educational Institutions in the country have rapidly used the digital Platforms for teaching classes , for conducting conferences and meetings. With online education Geographical barriers are broken and students can interact with experts from far away places. Our institution has adopted to hybrid mode of education combining online and offline resources. Students are encouraged to do online courses and teachers are encouraged goolemeet,teachmint etc.,	
Extended Profile	
1.Programme	
1.1	25

Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	644
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	263
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	312
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	61
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	61
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	37
4.2 Total expenditure excluding salary during the year (INR in lakhs)	90.53
4.3 Total number of computers on campus for academic purposes	167

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Dr C.S.N Degree & P.G College, Bhimavaram ensures effective academic planning and curriculum delivery through a well-planned and meticulous process as the Management believes that well planning decides what is to be done, when to do it and who is to do it.
- Dr C.S.N Degree & P.G College, Bhimavaram is affiliated to Adikavi Nannaya University, Rajamahendravaram, Andhra Pradesh. As such, Adikavi Nannaya University handles the designing and development of curriculum for all its Undergraduate and Post Graduate Courses. Hence, the course curriculum of the college is amalgamated with Adikavi Nannaya University curriculum / syllabus.
- The institution is offering wide range of programmes (09 UG-B.Sc including B. Com (with 2 combinations), PG (with 8 subjects) with adequate academic flexibility.

Curriculum Planning:

- Annual Academic Calendar, Timetables, schedule of internal examinations are planned well in advance. Academic calendar and curriculum are displayed on notice boards and also in the college website for the information of all its stakeholders.

- The IQAC at the beginning of the academic year conducts meetings of HoDs and plans for effective norms to achieve the best learning outcomes. It includes curriculum implementation, semester teaching Plans, internal examination schedule, Teaching plan of each department, etc.

Curriculum Delivery

- An Orientation program is conducted for the newly joined students to familiarize students with the Syllabus, teaching methodology and pattern of evaluation.
- Every student enrolled in the Institution is given a Handbook of Information that contains Academic Calendar, and Session Plans, internal exams, University exams etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdjI6IklQam5yTUhmSHpSWW1vM2xiTXRxTFE9PSIsInZhbHVlIjojYkhLOWo4U2hrdWFZZkdsdHBoUWxnSWh0dzlYajgzY0g1ZUFPaUxtMnlpVVV0VFFtNmJZKzZTU2oxU2RsSGpSZiIsIm1hYyI6IjAzZDc5NjA0NjhM2RkZjVmMzMzODkwMjYxOTc1Y2Q4ZTl1N2I5ZGFjNDUzNGExNDQwZmNhOGZkNjE5Y0YxN2IiLCJ0YWciOiIiIiwiaWF0Ij09Ij09

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Dr C.S.N Degree & P.G College, Bhimavaram prepares its academic calendar in line with Affiliating University almanac before the commencement of the academic year. A Hand Book is prepared with all the schedules and the same is also displayed in the website as well as on the notice boards of the college. According to the academic calendar of the affiliating University, the college adjusts the academic calendar for the curriculum delivery, internal examination, extracurricular activities, and remedial classes and add on courses etc. The academic calendar is prepared well in advance.

- In a true sense, continuous internal evaluation of the students is made by conducting home assignments, surprise

tests, mid exams and tests for add on / Value Added courses are included in the academic calendar and they are implemented at the end of the semester. Some of the activities are intentionally organized for students to assess and upgrade their subject knowledge such as the screening of live sessions and discussion on such topics as a part of CIE.

- The following are the important aspects of the academic calendar.
- Academic calendar of departmental activity
- Planning of multiple activities of respective committees.
- Planning of extra-curricular activities of N.S.S, and cultural committee.
- Activities of Sports & games committee including prize distribution function.
- Planning of Examination Committee of the college.
- Tentative schedule of University Examinations.
- Semester Examination Evaluation Procedure : Semester -Wise Two mid Tests.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drcsndegreeandpgcollege.ac.in/naac/1/2023/2023_1.1.1.pdf

1.1.3 - Teachers of the Institution participate in D. Any 1 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

25

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

252

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

5

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Issues:

The Management of Dr C.S.N Degree & P.G College, gives special emphasis in promoting value systems among the students and staff to eliminate gender bias in the campus through co-education system. Anti-sexual Harassment Committee (Women Grievances) was constituted as per UGC norms with the aim of encouraging women in various activities.

The composition of the committee is:

S.NO

NAME

DESIGNATION

1

Smt A Sravani

Convener

2

Smt Dr. G Sudha Sri Purna

Member

3

Smt P Sunitha

Member

4

Smt B Lavanya

Member

5

Smt Ch Tejaswini

Member

6

Smt TNS Lavanya

Member

Environmental and Sustainability

The Institute is implementing environmental studies module as per UGC guidelines, comprising of ecosystem, biodiversity, environmental pollution, social issues, human population and environment. The Under Graduate students are exposed to importance of environment and sustainability to all the studies through extension activities. Teaches about the biodiversity and its conservation, types of environmental pollution and the role of an individual in controlling the pollution with case studies, effects of human activities on environment including environmental protection acts.

Human Values and Professional ethics

Affiliating University has introduced the course on Human Values and Professional ethics in the First semester of all UG programs, to create awareness among the students about the Human Values and Professional ethics. The curriculum incorporates the professional, moral and social obligation of an educated professional.

The College organizes special lectures and programs to inculcate professional ethics in their day-to day professional life.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

349

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drcsndegreeandpgcollege.ac.in/page.php?menu=iqac&slug=feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

750

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

194

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

This policy is recognized as the “Policy on Slow and Advanced Learners” of the Dr.C.S.N Degree & PG College. Through this policy, The policy provides guidelines to the teachers for the identification and development of strategies to benefit Slow, Advanced and Average Learners.

OBJECTIVES:

The objectives of the assessment process of the learning levels of the students are:

- To identify the slow learners and advanced learners in the class.
- To ensure that slow learners and advanced learners are taken care of as per their needs with continuous follow-up.
- To help them out for improvement in their academics and build a successful career.

METHODS OF ASSESSMENT

Students enrolled with different academic, socio-economic backgrounds, skills and abilities, deficits, learning styles, needs and interests, medium of instruction etc.No tool can be effective in assessing the learning levels of a student better than a teacher.

Based on the above parameters students are classified into three groups:

- If total score is < 50%; Slow Learners
- If total score is > 50%; Advanced Learners
- If total score is > 50% and < 70%; Average Learners

The institution is very careful not to create any psychological

division and label them as a particular type of learners.

File Description	Documents
Link for additional Information	https://drcsndegreeandpgcollege.ac.in/page.php?menu=student&slug=slow-learners
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
664	61

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Diversity of Learners in respect of their background, abilities and other personal attributes will influence the extent of their learning. The teaching-learning modalities of the institution are rendered to be relevant for the learner group. The learner-centered education through appropriate methodologies facilitates effective learning. Teachers provide a variety of learning experiences, including individual and collaborative learning. Many teachers use black – board presentation methods, especially in mathematics, commerce and economics, where they teach mathematics and statistics as numerical solving also some teachers use power point presentations and computer-based materials.

Experiential learning: Experiential learning is the process of learning through experience by doing and reflecting. We encourage students to practice various technical and non-technical skills through project development, student seminars, student development programs, workshops, internships and industrial visits. These activities are planned, conducted and monitored regularly by the

faculty to ensure that students are practicing the required skills, reflecting on their experiences and improving their skills.

Participative learning: We always strive to enhance the learning experience of learners in class through various interactive and participatory approaches apart from traditional teaching. These approaches aid in creating a feeling of responsibility in learners and makes learning a process of construction of knowledge

Problem based learning: Students are given exposure to various problem-solving methodologies by solving real-world problems, design problems, and case studies

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.drcsndegreeandpgcollege.ac.in/naac/2/2.3.1%20Discriptives%20Summary.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. ICT is the most effective mode of communication used in teaching – learning process to improve the learners / students learning ability, attention, interest, geotivity and think critically the institution has been dynamic in terms of adapting itself to the latest trends and tools for teaching and learning .

Use of ICT By Faculty:

A. PowerPoint presentations- Faculties are encouraged to use powerpoint presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

F. Online competitions- Various technical events and management events such as Poster making, Ad-mad show, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

G. Workshops- Teachers use various ICT tools for conducting workshops on latest methods such as SPSS, Programming languages, simulationssimulations etc

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drcsndegreeandpgcollege.ac.in/naac/4/2023_4.1.3_ict%20classro.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

61

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

61

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. The internal

assessment is carried out in a systemic manner for theory courses, laboratory courses, seminars, internship and project.

The internal marks are based on the mid exams. (Descriptive examinations) and assignments. Two mid examinations are conducted the answer scripts of examinations are shown to the students after evaluation.

The concerning subject teacher keeps the record of all internal exams, example: - unit test, quarterly exams & model exams.

In P.G classes, a student has to attend the internal examination compulsorily its marks are sent to the university to add in the semester mark – sheet. Practical examinations and External Theory examinations for all the courses are conducted at the end of each semester according to the notifications uploaded on the University website Internal and External examiners for practical examinations are appointed by the University. The external examiner evaluates the students on the basis of viva-voce while both the internal and external examiners evaluate the answer scripts. Internal and External examiners for practical examinations are appointed by the University. The external examiner evaluates the students on the basis of viva-voce while both the internal and external examiners evaluate the answer scripts. The marks of the practical examinations is sent to the university, as it is a secret data. Its marks are not shown to students, and the answer scripts are sealed. The entire process is therefore time-bound and efficient

File Description	Documents
Any additional information	View File
Link for additional information	https://drconsndegreeandpgcollege.ac.in/naac/2/2023_2.5.1_Summary.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has mechanisms to deal with the internal examination related grievances. There are two types of examinations in the college viz internal examination organized by the college and external examinations (University examination) organized by the university. Further, there are two types of internal examinations, first for the undergraduate courses and another for the post

graduate courses. For both under graduate and post graduate courses internal examinations are based on written test.

Time table for test is prepared well in advance and communicated to the students earlier. All the discrepancies regarding examinations faced by the college is immediately brought to the notice of the controller of examinations of the university and corrections, if any, are done only after getting instructions from the university. It is very transparent and time bound the grievance are resolved in the following manners: -

1. Before examination: Before the examination are late application from filling, non-receipt of admit card of examination (or) wrong entries in the same in either case grievances are communicated to university examination section and resolved at the earliest college exam cell helps the student for filling the application form.

2. During Examination: - Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the center superintendent and the same reported to the university immediately through center controller (University representative).

File Description	Documents
Any additional information	View File
Link for additional information	https://www.drdsndegreeandpgcollege.ac.in/nac/2/2.5.1%2011%20Grievance.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The University has clearly stated learning outcomes of the Programs and Courses. Program outcomes, program specific outcomes and course out comes for all programs offered by the institution are stated and displayed on the college website.

A Program out comes: -

PO 1: Critical thinking: take informed actions, after identifying the assumptions that frame our thinking and action, looking at our ideas and decisions (intellectual, organization and persona) from

different perspectives.

PO 2: Social induction: Elicit various of others, mediate disagreement and help reach conclusion in group settings.

PO 3: Ethics: recognize different value systems including your own understand the moral dimensions of your decisions.

PO 4: Environment & sustainability: -Understandtheissues of environmentalcontents and sustainable development.

PO 5: Effective citizenship:Demonstrate empathetic social concern and equality – centered national development, and the ability to act with an informed awareness of issues. As the instruction offers both U.G and P.G programs both the outcomes are different.

The PO of U.G & P.G programs is good results with good percentage of marks that makes students saleable. Copy of the Syllabi is available in the department for ready reference for students and Faculty. Learning Outcomes of the Programs and Courses are discussed with students at the end of each topic of the study by the faculty leading to which technical applications. The learning outcomes are stated using Blooms Taxonomy and expressed in the lesson plan

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=programmes-offered
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the beginning of every semester / year, the subject teacher conveys course objectives (CO) at the introductory past of respective subjects the copies of the syllabi are kept in the department it is distributed beginning the semester / year. And / or circuit among students. How ever the students can download the syllabus from the university website also.

The following are the evaluation process of PO and CO. For Post Graduate Courses:

1. Seminar presentation
2. Short quizzes or objective questions
3. Home assignments
4. Project work

For Under Graduate Courses:

1. Unit test as decided in the syllabus
2. Black board presentation
3. Quizzes
4. Quarterly Examination
5. Model Examinations
6. Field / project work.

Keeping this view in mind, some extra- curricular activities are subject and topic based. E.g.: - constant lecture in given topic awareness / celebration day, women's day, AIDS awareness, Blood checking etc. from these practices, a student can optimally express their knowledge and this enhance their confidences.

In the Outcome Based Education (OBE), assessment is done through one or more than one processes, carried out by the department, that identify, collect, and prepare data to evaluate the achievement of course outcomes (CO's). These methods are classified into two types: Direct methods and indirect methods.? Direct methods display the student's knowledge and skills from their performance in the class/assignment test, internal assessment tests, assignments, semester examinations, seminars, laboratory assignments/practicals, mini projects etc. Indirect methods such as course exit survey and examiner feedback to reflect on student's learning.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.drdsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=programmes-offered

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

291

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://drdsndegreeandpgcollege.ac.in/naac/2/2023_2.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.drdsndegreeandpgcollege.ac.in/page.php?menu=iqac&slug=feedback>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dr. CSN Degree & P.G College aligns its extension activities with Adikavi Nannaya University's curriculum, focusing on crucial cross cutting issues such as Professional Ethics, Gender, Human Values, and Environment and Sustainability. Through community engagement and outreach, our Institute ensures that students actively address these ethical and societal concerns, enriching their holistic development. Dr. CSN Degree & P.G College has made significant strides in community engagement, yielding tangible outcomes in its local neighborhood. The students are trained and sensitized to deal with practical issued of various kinds in the neighborhood community with an emphasis on decision making and volunteering skills. Notably, the transfer of knowledge is evident in science and technology projects to address community needs directly health hazards, agriculture, and IT support. These projects not only offer practical solutions, but also empower students to apply their academic knowledge in real-

world contexts, fostering a sense of relevance and societal impact. our college encourages students to actively participate in community activities and events that promote good citizenship and aiding others. Students are involved in tasks such as organizing blood donation drives and health checks. These activities help students grasp the concepts of social justice and personal responsibility. By participating in these community services, students also gain insight into the lives of those who may have fewer resources than they do. The ultimate goal is to contribute to a better world and allow students to learn from these experiences.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/3/2023_3.3.1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

7

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

551

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dr. C.S.N. Degree & P.G. College, Bhimavaram encompasses a well maintained lush green campus spread over 6.25 acres of land with 2 blocks ensuring adequate availability and optimal utilization of physical infrastructure for the teaching learning process.

Classrooms: The campus has 2 academic blocks with 36 classrooms . Four tutorial rooms are available for slow learners. Technology enabled learning facility: Out of the 36 classrooms, 28 class rooms are euipped with ICT facilities. **Laboratories:** The institution has laboratories in multiple disciplines including Chemistry- 5, Biotechnology -1, Micro Biology-2, Bio-chemistry-2, Computers-3, electronics-1 Physics-1, zoology-1, Botony-1, Skill Lab-1, Language Lab-1. The institution has 19 wellequipped laboratories stocked with the necessary resources . **APSSDC Skill Development Center:** The skill lab is established in our college with the collaboration of the Andhra Pradesh State Skill Development Corporation (APSSDC).

Computing equipment: Computer laboratories are established in campus housing 167 computers meet the computing requirements of core, allied, and elective courses of various departments. **Seminar Hall:** The institution has a seminar hall with 300 seating capacity. The seminar hall is airconditioned well equipped with the latest audio visual aids. **Auditorium:** There is a spacious, adequately, large, exquisitely designed Multipurpose Auditorium. **Library:** The institution has a central library with a seating capacity of 100. It has number of text Books, reference Books and volumes covering all major fields of science, commerce, management, computers etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/4/2023_4.1.1_TEACHING%20FACILITIES.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: The College is proactive in providing facilities for students to participate in cultural activities. The open-air stage and air-condition seminar hall are utilized for cultural activities. **Sports:** A spacious playground is available for outdoor games such as Kabadi, volley ball, badminton, archery, fencing, etc. Students are encouraged to participate in various inter and intra sports meet apart from their academics. Indoor games facilities like Chess, Carroms and Table Tennis are available on our campus. Various sports activities are organized in the college helping the students display their talent in sports activities. **Yoga:** In this modern era, every individual needs to overcome stress to have peace of mind. The institution educates students and faculty about the importance of yoga for good health. **Other facilities** **RO water plant:** RO water plant setup on campus to ensure the availability of safe drinking water. **Fire Safety:** On Campus, a sufficient number of fire extinguishers are installed to ensure safety. **Bus facility:** The college also provides a bus facility to nearby villages for the comfort of staff and students. **Canteen facility:** Our campus also has a cafeteria and a parking facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/4/2023_4.1.2_CULTURAL%20AQAR.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

29

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/4/2023_4.1.3_ict%20classro.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.53

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is computerized and its functions and operations are controlled through the network of computer system through the library software. The library also provides a book bank facility for faculty and students. The library subscribes to 5 magazines, 8 journals, 2 Telugu news papers, and 2 English news papers. The library consists of 9258 books on different topics. Books borrowed from the library must be returned within 14 days from the date of borrowing the books. The library also makes provision for the renewal of the book that has already been borrowed. E Resources: To further enhance the availability of digital resources, the central library has subscribed to prominent online platforms, including DELNET and NDL e-journals NPTEL and E-Shodh Sindhu. The reports

generated by the library management system provide valuable information on library usage and resource management. The library records an average of more than 85 users per day (more than 10% per day), demonstrating its active role as a valuable resource center for the college community. Digital Library: The library's dedication to digital resources extends to its digital library, equipped with 10 computers connected to the internet at 100 Mbps speed. These computers are available to students and staff, facilitating digital research, e-book access, and other online academic activities. The library's operational hours, from 9.00 AM to 6:00 PM on all working days, ensure that users have ample time to utilize its resources and service.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=central-library&slug=library-overview

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.40

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college places a strong emphasis on maintaining and updating its IT facilities to support both academic and administrative functions. We recognize that a robust IT infrastructure is essential for modern education and effective management. IT Facilities:

1. Computing facility: The college provides 167 computers for students operating in laboratories and 12 computers for administrative purposes.
2. Internet facility: The entire campus is connected to a high-speed Internet network with a blazing 200 Mbps speed, which was upgraded to 50 Mbps speed. The systems are LAN connected.
3. Power supply: Most of the computer systems in our labs are connected to UPS providing uninterrupted power supply backup.
4. LCD projectors: Dr.CSN Degree & P.G. college features 28 projectors in classrooms including 01 in the seminar hall, 1 in the boardroom.
5. Active learning classroom: Wi-Fi enabled smart classrooms seamlessly integrate technology and digital resources to enhance the teaching and learning experience.
6. CC Camera Surveillance: 16 CC Cameras with recording facilities connected to CCTV are on campus, and one camera exclusively for complete surveillance of the entrance.
7. ERP: The institute is also in the process of automating all its manual work in various departments like Accounts, Administration, Library, Admission, Record room, etc. via Gurukool package.

Enterprise Resource Planning(ERP) is an online portal that enables parents/students/staff access to information regarding the student's progress in the college. 8.Printers and scanners: Printers and scanners are with the new additions to laboratories, library, office, and departments

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/userfiles/IT%20Policy(1).pdf

4.3.2 - Number of Computers

167

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

36 . 02

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-structured procedure for maintaining and utilizing physical, academic and support facilities.

Physical Facilities: The parent bodies are in charge of infrastructure maintenance on campus. The college allocates money in its budget for using and maintaining the on-campus facilities. Various committees have been established to ensure the college runs smoothly.

The upgradation of facilities can be done based on the departments requisitions which can be done by the review of currently available facilities. The class IV staff is in charge of maintaining the cleanliness of the campus, including the gardens, playgrounds, laboratories, classrooms, water storage tanks etc.

Academic Facilities: Academic schedules are prepared to make the best use of laboratories and classrooms. The Head of the departments, faculty and supporting staff are taking care of the equipment's and laboratories maintenance on the campus. **Support Facilities:** The Library committee is monitors upgrading the library books and infrastructure of the library. The library staff performs the following tasks on daily basis: a. Shelving and Re-shelving, b. Maintenance cleanliness in the shelves and stack rooms c. stocktaking and weeding and d. supervision of the books and materials collection. Pest control is done in the library on a monthly basis. The college play grounds, indoor stadiums and gyms are maintained by the physical education department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/4/2023_4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

277

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

229

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://drcsndegreeandpgcollege.ac.in/naac/5/2023_5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

182

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

182

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

182

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student role in Co-curricular and Extracurricular Activity

Participation : Majority of students are involved and participated in NSS, NCC and Scouts & Guides Activities , Rallies, tree plantation in college premises and also in the town Camps , Sports, Cultural or any Social events. It is an opportunity for students to give back something to their institute and society by developing their personality. Student involvement in other committees: ·Internal Complaint Committee ·Grievance Redressal cell ·Career Guidance Cell ·Anti-Ragging Committee Women Empowerment Cell NNS Advisor Committee Sports Committee Anti Drug Committee Discipline Committee Culture and Fine Arts Committee

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/5/5.3.2_2022-23.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Dr. CSN Degree & P.G. College Alumni Association, founded in 2016 and officially registered under the Andhra Pradesh Society Registration Act 2001 on 01-06-2023, serves as a crucial link between the institute, alumni, staff, and students. Boasting a globally influential alumni network, our college graduates have made significant contributions across diverse sectors worldwide, including entrepreneurship, IT, mechanical industries, construction, and government roles in countries such as India, USA, Malaysia, UAE, and Qatar. This international success reflects College's dedication to producing globally impactful professionals. Alumni Coordination Cell: The alumni coordination cell discusses the development of institution through financial and other support services which acts as an non-breakable bond between the alumni and the college. The status and stature of our college is an amazing gift by our alumni through the college Alumni welfare. The objective of the Alumni welfare is to create mutual beneficial relationship between the Institution and its Alumni.

File Description	Documents
Paste link for additional information	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=alumni&slug=about-alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

DR.C.S.N Degree & P.G College has a special Vision & Mission i.e. It gives a Most priority to Women, society & Economically Backward Classes. As per our college strategy we encourage weaker sections of the Society to get Educated. We also Encourage Society to get

Educated. That's why our college provides all courses i.e. P.G courses for minimum cost to Encourage All weaker sections to get Educated which helps in National growth & Economic development of our Country. DR.C.S.N College specially concentrates on vision & Mission to get a Unique Identification in the Society. Every year we also educate all the old & New Staff Members about our Vision & Mission of the beginning of the Academic year in the Month of June.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/Vision%20&%20Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization Administrative structures operate at three levels:

1.Institute Level: The principal, in consultation with the department heads, makes the main decisions. The principal serves as the academic and administrative head, also holding the role of member secretary of the governing body. Financial authority is delegated to the principal for institutional development.

2.Department Level: Department heads oversee day-to-day administration, reporting to the principal. Faculty, staff, and students contribute to decision-making processes. Formal and informal feedback mechanisms, including suggestion boxes, involve stakeholders in improving systems and procedures.

3.Various Committees: The institute hosts 18 committees, which foster collective decision-making involving faculty, students, and stakeholders. Participation in these committees improves leadership skills and allows for performance evaluation through activity outcomes.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/6.1.1%20Committees.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a clearly defined organizational hierarchy structure to support executive processes that are clear and reliable with its purposes and support effective resolution making. The organizational structure execute the functioning of institutional capacity and educational effectiveness through various Committees. The Principal and HODs, with the help of faculty members, evaluate the progress achieved and problems faced by various committees. The functioning of institutional bodies is not only effective but also efficient in producing tangible results. The policies and administrative system of the institute are meticulous. Not only the above, appointments and service rules along with procedures are followed thoroughly. Management has always welcomed the views and suggestions expressed by faculty members in moving the institution forward. The presence of the faculty can be found in the committees. Institutional management is designed in a logical way with transparency to get the optimum results out of it. Hierarchy structure is established from top management to down the level clearly demarking the duties, responsibilities, accountability, and authorities at every stage. The Governing Body of top management, principal. The principal is the chairperson of administrative and academic activities of the institution. Heads of the departments take the responsibility of heading all the administrative and academic activities of the department. The HODs possess academic autonomy in accordance with all academic aspects. They are entitled to take decisions as per the needs of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.2.1_abstract.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a clearly defined organizational hierarchy structure to support executive processes that are clear and reliable with its purposes and support effective resolution making. The organizational structure execute the functioning of institutional capacity and educational effectiveness through various Committees. The Principal and HODs, with the help of faculty members, evaluate the progress achieved and problems faced by various committees. The functioning

of institutional bodies is not only effective but also efficient in producing tangible results. The policies and administrative system of the institute are meticulous. Not only the above, appointments and service rules along with procedures are followed thoroughly. Management has always welcomed the views and suggestions expressed by faculty members in moving the institution forward. The presence of the faculty can be found in the committees. Institutional management is designed in a logical way with transparency to get the optimum results out of it. Hierarchy structure is established from top management to down the level clearly demarking the duties, responsibilities, accountability, and authorities at every stage. The Governing Body of top management, principal, HODs, teaching, nonteaching, and students work as a team to reinforce the culture of excellence. The principal is the chairperson of administrative and academic activities of the institution.

File Description	Documents
Paste link for additional information	https://www.drdsndegreeandpgcollege.ac.in/page.php?menu=committees&slug=strategic-plan
Link to Organogram of the Institution webpage	https://www.drdsndegreeandpgcollege.ac.in/page.php?menu=administration&slug=Organizational-Structure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute authorities bear in mind that the well being of the teaching and non-teaching staff is important for effective functioning of the Institute. In line with this, many welfare measures have been implemented. The institution provides various welfare schemes to all the teaching and non-teaching staff according to government rules. Create healthy, loyal, and satisfied employees for the organisation and enhance work efficiency. The following welfare schemes are available for teaching and non-teaching staff:

1. Leave facilities: 12 days of casual leave per year.
2. 7 days of special casual leave for the year
3. 5 days of optional holidays for the year
4. 20 days of medical leave for the year (commutable to half-pay leave)
5. 180 days of after-maternity leave
6. 15 days of paternity
7. Provident Fund: The institution extends the facility of the Employer Provident Fund to the members of both teaching and non-teaching staff.

The final analysis of the performance evaluation is done by the principal at the end of academic year. Faculties with positive feedback are appreciated and those with poor feedback are advised to make special efforts to improve their way of teaching for better learning. Faculty that does not show any improvement is replaced by better faculty for that course. The College has provided the financial assistance to attend the conferences/workshops. Around more than 50% of faculty have utilized this facility. The college also conducts the training programs for non-teaching staff to upgrade their skills.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.3.1_abstract.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System: The college has a standard-based conceptual framework used for Faculty and Staff Performance Appraisal which incorporates both responsibility and specialized expansion of the staff. The Principal takes the overall accountability for the staff performance management. The functioning status of the Performance Appraisal System is as follows: 1. **SelfAppraisal:** Self-assessment forms were distributed at the beginning of the year, and faculty filled out at the end of the academic year. The faculty members answer various questions related to teaching learning methodology and use of technology in teaching. 2. **Students Evaluation:** Feedback from the students for each course was collected and discussed for any improvements. The feedback score is taken as one of the parameters for self appraisal. The individual faculty report and the correlation report are generated at the end of the evaluation. 3. **HODs Evaluation:** HoD analyzes the faculty through the parameters which are initiative, responsibility, punctuality, commitment, development, oral and written communication, team work, leadership, relationship with fellow faculty and staff, maturity, temperament, and relationship with students. 4. **Principal Evaluation:** The final analysis of the performance evaluation is done by the principal at the end of academic year. Faculties with positive feedback are appreciated and those with poor feedback are advised to make special efforts to improve their way of teaching for better learning.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.3.1_abstract.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Dr. CSN Degree & P.G. College is affiliated to Adikavi Nannaya University. There will be a revision of the fee structure based on expenditures for every three years. Most of the income comes from state government scholarships. Sponsors from inside the association and outsiders from society help the institute in providing various scholarships to meet the deficit.. The Institute has a system of internal and external audits. The internal audit is aimed to improve the governance of the institution. An external audit is carried out by an independent auditor in accordance with the law. Internal Audit: The internal audit, conducted quarterly, verifies all transactions and recorded accordingly. The financial audit committee of our institution periodically verifies the financial transaction. External Audit: Every year by the end of the financial year, the external auditor verifies all the documents of budget, allotment, and utilization and prepares the required financial documents to be submitted to the management. D.V.Narasimha Murthy, bearing identity Chartered Accountant, a leading financial examiner in this zone, looks after all monetary dealings of the institute externally

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.4.1_main_abstract.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds utilization: Funds are utilized on academic and administrative activities. The major beneficiaries are the students for their holistic growth and also the committed faculty who discharges their duties. **Institutional strategies for optimal utilization of resources:** The college, being a self-financing institution utilizes its resources according to its demands. HoDs and the committee heads put forth their proposed budget to the principal, and in turn receive the approval from the principal for which they are accountable for the expenditure/utilization. Institution gets loans from banks in times of need. Peoples Education Society provides financial help to the institution in case of uncertainties. The Institute has a system of internal and external audits. The internal audit is aimed to improve the governance of the institution. An external audit is carried out by an independent auditor in accordance with the law. The budget is prepared well in advance by taking into consideration the financial requirements of each department.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.4.1_main_abstract.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Every year, the IQAC undertakes a periodic review of teaching learning activities such as department activities, annual

academic plans, teaching diaries, teaching notes, bridge courses, remedial coaching, implementation of ICT-based pedagogical methods, etc. To make the teaching and learning process more effective, the IQAC has taken many initiatives. The following are some of the IQAC quality initiatives: The IQAC reviews and reforms the teaching-learning process based on feedback from stakeholders. To facilitate student-centered methods in teaching and learning, the curricular plans are designed to outline the pedagogy methods combined with curricular, co-curricular, and extracurricular activities. In addition to the lecture method, the IQAC suggests a number of student-centric pedagogy tools such as PPTs, AV aids, group discussions, projects, classroom seminars, role plays, surveys, etc. to strengthen the teaching-learning scenario. To improve the quality of learning, 28 ICT classrooms were established. Hands-on experience is provided to students through internships, project work, and field trips. Seminars and workshops were organized to supplement teaching and learning activities. The faculty is deputed on duty to participate in orientation and refresher courses, seminars, workshops, or any skill development program. Teaching and learning are also strengthened by the introduction of certificate courses, foundation courses, and skill development courses.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.5.1_abstract.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Review of the Teaching and Learning Process: The IQAC prepares and monitors the timetable with the help of a timetable committee. Any deviation from this is brought to the notice of the individual teacher and the head of the department. At regular intervals, student feedback is collected and analyzed to evaluate teaching, learning, and evaluation processes, and the result is discussed with concerned lecturers. The analysis of results is also an integral part of the review. Internal and external academic audits augment the review of the teaching, learning, and evaluation processes. The IQAC reviews the teaching methods followed by the teachers as reflected in self-assessment forms. To keep up with emerging trends, IQAC has proposed modern ways to improve teaching and learning.

processes. Institutional Calendar: At the beginning of each academic year, IQAC frames the institutional calendar, based on all departments action plans by incorporating curricular, co-curricular, and extracurricular activities and implementing them meticulously. Implementation is reviewed through staff council meetings, departmental meetings, circulars, and even informal interactions by IQAC. Any lapses are addressed immediately. Apart from this, any quality assured initiatives conducted by any department, committee, or cell of the institution are monitored, mentored, and implemented through participative management and internal coordination by IQAC. All of these strategies and processes help to take the institution to a higher level.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.5.1_abstract.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.3.3_AR_2023-2024_Edit.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Dr. CSN Degree & P.G. College is dedicated to fostering a healthy and inclusive environment where students and faculty can learn and without from prejudice, gender bias, or discrimination. We believe that gender-balanced leadership enhances diversity of thought and decision-making, ultimately increasing employee satisfaction. Our institution ensures equal opportunities for all based solely on ability and performance, without any gender discrimination. Gender equality and sensitization are promoted throughout curricular and co-curricular activities, fostering human dignity and social responsibility.

To promote gender equity, we have implemented a variety of initiatives.

Women Empowerment Cell: Our institution's Women Empowerment Cell plays a pivotal role in advising the institute on gender-related concerns, particularly focusing on educational attainment, healthcare, economic opportunities, and safety. **Internal Complaints Committee:** We have established an Internal Complaints Committee to address grievances related to gender safety and security.

Surveillance: We maintain an extensive surveillance network with 16 CCTV cameras monitored 24x7 to improve security.

Awareness Programs: We conduct awareness programs on women's safety, career opportunities, and lifestyle-related issues. Our institution actively encourages female students to participate in all curricular, co-curricular, and extracurricular activities.

File Description	Documents
Annual gender sensitization action plan	https://drcsndegreeandpgcollege.ac.in/naac/7/2023_7.1.1_abstract.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drcsndegreeandpgcollege.ac.in/naac/7/2023_7.1.1_abstract.pdf

7.1.2 - The Institution has facilities for

B. Any 3 of the above

alternate sources of energy and energy conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/
power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College Management has taken several initiatives to keep campus clean, green and eco-friendly.

Solid waste management :

Institute does not generate any hazardous solid waste. Non-hazardous solid waste generated in the form of garbage through regular maintenance and food waste from hostels is collected and dumped in a separate large pit and converted as compost and used as manure for lawn maintained in campus and non-degradable waste is picked up by local Municipal corporation.

Liquid waste management :

The liquid waste generating from the chemistry and the other life sciences laboratories is collected in a special container. The collected liquid waste is treated through effluent treatment basins. The liquid waste generating from the bathrooms and toilets are properly diluted and carefully discarded through proper channels where sewage system has been done in an eco-friendly manner.

Biomedical waste management :

No Bio-medical waste is generated from College.

E-waste management :

Computers department of the College collects all E-Waste and unused electronic equipment for repairing and re-using and unusable electronic equipment are sent for recycling/disposal as per standard

protocols

Waste recycling system:

There is no water recycling system in college.

Hazardous chemicals and radioactive waste management :

Hazardous chemical waste generated from labs is diluted carefully and discarded through proper channels where sewage system has been done in eco-friendly manner by local municipal authorities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drcsndegreeandpgcollege.ac.in/naac/7/2023_7.1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

A highly conducive and healthy environment is present in the campus where the people from different religions, regions, cultures and caste are living with a family spirit. The college encourage the beliefs and other cultural events of all religions and cultures. A highly social inclusive environment is developed in the campus and the college environment is an example for unity in diversity.

The college organizes 'Annual Day Celebrations' regularly as part of which there is 'Cultural Celebrations' where students make performances of various art forms. Cultural Personality development programs such as Art of Living activities for rural development etc. are perennial on the campus so that the students are adequately prepared for the complex nature of cultural and creative challenges in their post academic life. The college observes special days such as Women's Day, World Environment Day, Independence Day, Yoga Day etc., and also, celebrates all festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

we believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values,

duties and responsibilities is one of the primary educations given at the institute through various means.

In addition to this many regular programs are conducted by InstituteInnovation Council (IIC) cell of the institute to educate women about their rights. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Dr. CSN Degree & P.G. College is dedicated to fostering a

healthy and inclusive environment where students and faculty can learn and without from prejudice, gender bias, or discrimination. We believe that gender-balanced leadership enhances diversity of thought and decision-making, ultimately increasing employee satisfaction. Our institution ensures equal opportunities for all based solely on ability and performance, without any gender discrimination. Gender equality and sensitization are promoted throughout curricular and co-curricular activities, fostering human dignity and social responsibility.

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Surveillance: We maintain an extensive surveillance network with 16 CCTV cameras monitored 24x7 to improve security.

Awareness Programs: We conduct awareness programs on women's safety, career opportunities, and lifestyle-related issues. Our institution actively encourages female students to participate in all curricular, co-curricular, and extracurricular activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Administrative Reforms 1. Objectives of the Practice: Simplifying the administrative responsibilities of teaching and non teaching

staff of the institution.3. The context: Few employees of the college attend the college late and the work schedule either academic or administrative is disturbed and the consequences are made the students and other employees' suffer.4. The Practice: Decentralisation of administration: For all the departments senior and highly qualified person is designated as Head of the Department. He is given the responsibility and powers to run the department in all aspects including academic, innovation and extension activities. He is at liberty to prepare departmental calendar with all activities after through discussions in the departmental meetings.5. Evidence of Success: By introducing this practice, the administration which was completely with the principal is decentralized.6. Problem encountered and resources required: Initially, .Social Skills Enhancement with Earning Program 1. Objectives of Practice: ? To train the students in basic skills regarding sericulture, organic farming, food items preparation etc., ? To train students market the produce made by them ? To train students to develop communication and marketing skills.2. The Context: Students are not aware and not taking interest in learning the basic skills required for growing food and preparing food, they are lacking in better communication and convincing skills.3. The Practice: Five programs are identified for training and marketing at the college level. They are.1 Organic farming of Vegetables and fruits, 2.. Sweets and Snacks, 3.. Phenyl making and 4. Tutions to school students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Dr. CSN Degree and PG college reflects the vision of its founders who wanted to develop rural areas through education. The selfless efforts of these founders led to significant changes and positively affected the surrounding communities. To continue this vision, faculty and students actively engage with rural people, making a positive impact through interactions and mini-project exhibitions. The campus & community connect initiatives are crucial in showing students how their natural abilities for creative thinking and problem-solving.

Offering value-added courses:

Value-added courses are instrumental for students with a rural background as they offer an opportunity to acquire additional skills and knowledge beyond the conventional curriculum. In the context of rural communities, where students can face unique challenges and opportunities, these courses serve as a vital means of empowerment. They are designed to enhance the overall educational experience by supplementing the standard curriculum with practical and industry-relevant content. Over the past five years, the college faculty has been proactive in introducing a diverse range of value-added courses. These courses are carefully curated to address the specific needs of students from rural backgrounds, aligning with the college's commitment to holistic education.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Dr C.S.N Degree & P.G College, Bhimavaram ensures effective academic planning and curriculum delivery through a well-planned and meticulous process as the Management believes that well planning decides what is to be done, when to do it and who is to do it.
- Dr C.S.N Degree & P.G College, Bhimavaram is affiliated to Adikavi Nannaya University, Rajamahendravaram, Andhra Pradesh. As such, Adikavi Nannaya University handles the designing and development of curriculum for all its Undergraduate and Post Graduate Courses. Hence, the course curriculum of the college is amalgamated with Adikavi Nannaya University curriculum / syllabus.
- The institution is offering wide range of programmes (09 UG- B.Sc including B. Com (with 2 combinations), PG (with 8 subjects) with adequate academic flexibility.

Curriculum Planning:

- Annual Academic Calendar, Timetables, schedule of internal examinations are planned well in advance. Academic calendar and curriculum are displayed on notice boards and also in the college website for the information of all its stakeholders.
- The IQAC at the beginning of the academic year conducts meetings of HoDs and plans for effective norms to achieve the best learning outcomes. It includes curriculum implementation, semester teaching Plans, internal examination schedule, Teaching plan of each department, etc.

Curriculum Delivery

- An Orientation program is conducted for the newly joined students to familiarize students with the Syllabus, teaching methodology and pattern of evaluation.
- Every student enrolled in the Institution is given a Handbook of Information that contains Academic Calendar, and Session Plans, internal exams, University exams etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpd iI6Ik1Qam5yTUhmSHpSWW1vM2xiTXRxTFE9PSIsInZ hbHVlIjoiYkhLOWo4U2hrdWFZZkdsdHBoUWxnSW h0d z1Ya jgzY0g1ZUFPaUxtMn lPVVVOVFftNmJZKzZTU2o xU2RsSGpSZiIsIm1hYyI6IjAzZDc5NjA0NjhhM2RkZ jVmMzMzODkwMjYxOTc1Y2Q4ZTllN2I5ZGF iNDUzNGE xNDQwZmNhOGZkNjEyOGYxN2IiLCJ0YWciOiIiI fQ==

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Dr C.S.N Degree & P.G College, Bhimavaram prepares its academic calendar in line with Affiliating University almanac before the commencement of the academic year. A Hand Book is prepared with all the schedules and the same is also displayed in the website as well as on the notice boards of the college. According to the academic calendar of the affiliating University, the college adjusts the academic calendar for the curriculum delivery, internal examination, extracurricular activities, and remedial classes and add on courses etc. The academic calendar is prepared well in advance.

- In a true sense, continuous internal evaluation of the students is made by conducting home assignments, surprise tests, mid exams and tests for add on / Value Added courses are included in the academic calendar and they are implemented at the end of the semester. Some of the activities are intentionally organized for students to assess and upgrade their subject knowledge such as the screening of live sessions and discussion on such topics as a part of CIE.
- The following are the important aspects of the academic calendar.
- Academic calendar of departmental activity
- Planning of multiple activities of respective committees.
- Planning of extra-curricular activities of N.S.S, and cultural committee.
- Activities of Sports & games committee including prize

distribution function.

- **Planning of Examination Committee of the college.**
- **Tentative schedule of University Examinations.**
- **Semester Examination Evaluation Procedure : Semester -Wise Two mid Tests.**

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drcsndegreeandpgcollege.ac.in/naac/1/2023/2023_1.1.1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

25

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

252

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

5

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Issues:

The Management of Dr C.S.N Degree & P.G College, gives special emphasis in promoting value systems among the students and staff to eliminate gender bias in the campus through co-education system. Anti-sexual Harassment Committee (Women Grievances) was constituted as per UGC norms with the aim of encouraging women in various activities.

The composition of the committee is:

S.NO

NAME

DESIGNATION

1

Smt A Sravani

Convener

2

Smt Dr. G Sudha Sri Purna

Member

3

Smt P Sunitha

Member

4

Smt B Lavanya

Member

5

Smt Ch Tejaswini

Member

6

Smt TNS Lavanya

Member

Environmental and Sustainability

The Institute is implementing environmental studies module as per UGC guidelines, comprising of ecosystem, biodiversity, environmental pollution, social issues, human population and environment. The Under Graduate students are exposed to importance of environment and sustainability to all the studies through extension activities. Teaches about the biodiversity and its conservation, types of environmental pollution and the role of an individual in controlling the pollution with case studies, effects of human activities on environment including environmental protection acts.

Human Values and Professional ethics

Affiliating University has introduced the course on Human Values and Professional ethics in the First semester of all UG programs, to create awareness among the students about the Human Values and Professional ethics. The curriculum incorporates the professional, moral and social obligation of an educated professional.

The College organizes special lectures and programs to inculcate professional ethics in their day-to day professional life.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

349

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drcsndegreeandpgcollege.ac.in/page.php?menu=iqac&slug=feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

750

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

194

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

This policy is recognized as the “Policy on Slow and Advanced Learners” of the Dr.C.S.N Degree & PG College. Through this policy, The policy provides guidelines to the teachers for the identification and development of strategies to benefit Slow, Advanced and Average Learners.

OBJECTIVES:

The objectives of the assessment process of the learning levels of the students are:

- To identify the slow learners and advanced learners in the class.
- To ensure that slow learners and advanced learners are taken care of as per their needs with continuous follow-up.
- To help them out for improvement in their academics and build a successful career.

METHODS OF ASSESSMENT

Students enrolled with different academic, socio-economic backgrounds, skills and abilities, deficits, learning styles, needs and interests, medium of instruction etc.No tool can be effective in assessing the learning levels of a student better than a teacher.

Based on the above parameters students are classified into three groups:

- If total score is < 50%; Slow Learners
- If total score is > 50%; Advanced Learners
- If total score is > 50% and < 70%; Average Learners

The institution is very careful not to create any psychological division and label them as a particular type of learners.

File Description	Documents
Link for additional Information	https://drcsndegreeandpgcollege.ac.in/page.php?menu=student&slug=slow-learners
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
664	61

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Diversity of Learners in respect of their background, abilities and other personal attributes will influence the extent of their learning. The teaching-learning modalities of the institution are rendered to be relevant for the learner group. The learner-centered education through appropriate methodologies facilitates effective learning. Teachers provide a variety of learning experiences, including individual and collaborative learning. Many teachers use black – board presentation methods, especially in mathematics, commerce and economics, where they teach mathematics and statistics as numerical solving also some teachers use power point presentations and computer-based materials.

Experiential learning: Experiential learning is the process of learning through experience by doing and reflecting. We encourage students to practice various technical and non-technical skills through project development, student seminars, student development programs, workshops, internships and industrial visits. These activities are planned, conducted and monitored regularly by the faculty to ensure that students are practicing

the required skills, reflecting on their experiences and improving their skills.

Participative learning: We always strive to enhance the learning experience of learners in class through various interactive and participatory approaches apart from traditional teaching. These approaches aid in creating a feeling of responsibility in learners and makes learning a process of construction of knowledge

Problem based learning: Students are given exposure to various problem-solving methodologies by solving real-world problems, design problems, and case studies

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.drcsndegreeandpgcollege.ac.in/naac/2/2.3.1%20Discriptives%20Summary.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. ICT is the most effective mode of communication used in teaching - learning process to improve the learners / students learning ability, attention, interest, geotivity and think critically the institution has been dynamic in terms of adapting itself to the latest trends and tools for teaching and learning .

Use of ICT By Faculty:

A. PowerPoint presentations- Faculties are encouraged to use powerpoint presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

F. Online competitions- Various technical events and management events such as Poster making, Ad-mad show, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

G. Workshops- Teachers use various ICT tools for conducting workshops on latest methods such as SPSS, Programming languages, simulationssimulations etc

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drcsndegreeandpgcollege.ac.in/naac/4/2023_4.1.3_ict%20classro.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

61

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

61

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. The internal assessment is carried out in a systemic manner for theory courses, laboratory courses, seminars, internship and project.

The internal marks are based on the mid exams. (Descriptive examinations) and assignments. Two mid examinations are conducted the answer scripts of examinations are shown to the students after evaluation.

The concerning subject teacher keeps the record of all internal exams, example: - unit test, quarterly exams & model exams.

In P.G classes, a student has to attend the internal examination compulsorily its marks are sent to the university to add in the semester mark - sheet. Practical examinations and External Theory examinations for all the courses are conducted at the end of each semester according to the notifications uploaded on the University website Internal and External examiners for practical examinations are appointed by the University. The external examiner evaluates the students on the basis of viva-voce while both the internal and external examiners evaluate the answer scripts. Internal and External examiners for practical examinations are appointed by the University. The external examiner evaluates the students on the basis of viva-voce while both the internal and external examiners evaluate the answer scripts. The marks of the practical examinations is sent to the university, as it is a secret data. Its marks are not shown to students., and the answer scripts are sealed. The entire process is therefore time-bound and efficient

File Description	Documents
Any additional information	View File
Link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/2/2023_2.5.1_Summary.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has mechanisms to deal with the internal examination related grievances. There are two types of examinations in the

college viz internal examination organized by the college and external examinations (University examination) organized by the university. Further, there are two types of internal examinations, first for the undergraduate courses and another for the post graduate courses. For both under graduate and post graduate courses internal examinations are based on written test.

Time table for test is prepared well in advance and communicated to the students earlier. All the discrepancies regarding examinations faced by the college is immediately brought to the notice of the controller of examinations of the university and corrections, if any, are done only after getting instructions from the university. It is very transparent and time bound the grievance are resolved in the following manners: -

1. Before examination: Before the examination are late application from filling, non-receipt of admit card of examination (or) wrong entries in the same in either case grievances are communicated to university examination section and resolved at the earliest college exam cell helps the student for filling the application form.

2. During Examination: - Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the center superintendent and the same reported to the university immediately through center controller (University representative).

File Description	Documents
Any additional information	View File
Link for additional information	https://www.drcsndegreeandpgcollege.ac.in/naac/2/2.5.1%2011%20Grievance.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The University has clearly stated learning outcomes of the Programs and Courses. Program outcomes, program specific outcomes and course out comes for all programs offered by the institution are stated and displayed on the college website.

A Program out comes: -

PO 1: Critical thinking: take informed actions, after identifying the assumptions that frame our thinking and action, looking at our ideas and decisions (intellectual, organization and persona) from different perspectives.

PO 2: Social induction: Elicit various of others, mediate disagreement and help reach conclusion in group settings.

PO 3: Ethics: recognize different value systems including your own understand the moral dimensions of your decisions.

PO 4: Environment & sustainability: -Understandtheissues of environmentalcontents and sustainable development.

PO 5: Effective citizenship:Demonstrate empathetic social concern and equality – centered national development, and the ability to act with an informed awareness of issues. As the instruction offers both U.G and P.G programs both the outcomes are different.

The PO of U.G & P.G programs is good results with good percentage of marks that makes students saleable. Copy of the Syllabi is available in the department for ready reference for students and Faculty. Learning Outcomes of the Programs and Courses are discussed with students at the end of each topic of the study by the faculty leading to which technical applications. The learning outcomes are stated using Blooms Taxonomy and expressed in the lesson plan

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=programmes-offered
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the beginning of every semester / year, the subject teacher

conveys course objectives (CO) at the introductory part of respective subjects the copies of the syllabi are kept in the department it is distributed beginning the semester / year. And / or circuit among students. However the students can download the syllabus from the university website also.

The following are the evaluation process of PO and CO. For Post Graduate Courses:

1. Seminar presentation
2. Short quizzes or objective questions
3. Home assignments
4. Project work

For Under Graduate Courses:

1. Unit test as decided in the syllabus
2. Black board presentation
3. Quizzes
4. Quarterly Examination
5. Model Examinations
6. Field / project work.

Keeping this view in mind, some extra- curricular activities are subject and topic based. E.g.: - constant lecture in given topic awareness / celebration day, women's day, AIDS awareness, Blood checking etc. from these practices, a student can optimally express their knowledge and this enhance their confidences.

In the Outcome Based Education (OBE), assessment is done through one or more than one processes, carried out by the department, that identify, collect, and prepare data to evaluate the achievement of course outcomes (CO's). These methods are classified into two types: Direct methods and indirect methods. Direct methods display the student's knowledge and skills from their performance in the class/assignment test, internal assessment tests, assignments, semester examinations, seminars, laboratory assignments/practicals, mini projects etc. Indirect

methods such as course exit survey and examiner feedback to reflect on student's learning.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.drdsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=programmes-offered

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

291

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://drdsndegreeandpgcollege.ac.in/naac/2/2023_2.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.drdsndegreeandpgcollege.ac.in/page.php?menu=iqac&slug=feedback>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****0**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****0**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

Dr. CSN Degree & P.G College aligns its extension activities with Adikavi Nannaya University's curriculum, focusing on crucial cross cutting issues such as Professional Ethics, Gender, Human Values, and Environment and Sustainability. Through community engagement and outreach, our Institute ensures that students actively address these ethical and societal concerns, enriching their holistic development. Dr. CSN Degree & P.G College has made significant strides in community engagement, yielding tangible outcomes in its local neighborhood. The students are trained and sensitized to deal with practical issued of various kinds in the neighborhood community with an emphasis on decision making and

volunteering skills. Notably, the transfer of knowledge is evident in science and technology projects to address community needs directly health hazards, agriculture, and IT support. These projects not only offer practical solutions, but also empower students to apply their academic knowledge in real-world contexts, fostering a sense of relevance and societal impact. our college encourages students to actively participate in community activities and events that promote good citizenship and aiding others. Students are involved in tasks such as organizing blood donation drives and health checks. These activities help students grasp the concepts of social justice and personal responsibility. By participating in these community services, students also gain insight into the lives of those who may have fewer resources than they do. The ultimate goal is to contribute to a better world and allow students to learn from these experiences.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/3/2023_3.3.1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

7

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., during the year	
9	
File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File
3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year	
3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year	
551	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File
3.4 - Collaboration	
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year	
4	
File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****10**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dr. C.S.N. Degree & P.G. College, Bhimavaram encompasses a well maintained lush green campus spread over 6.25 acres of land with 2 blocks ensuring adequate availability and optimal utilization of physical infrastructure for the teaching learning process. Classrooms: The campus has 2 academic blocks with 36 classrooms . Four tutorial rooms are available for slow learners. Technology enabled learning facility: Out of the 36 classrooms, 28 class rooms are euipped with ICT facilities. Laboratories: The institution has laboratories in multiple disciplines including Chemistry- 5, Biotechnology -1, Micro Biology-2, Bio-chemistry-2, Computers-3, electronics-1 Physics-1, zoology-1, Botony-1, Skill Lab-1, Language Lab-1. The institution has 19 wellequipped laboratories stocked with the necessary resources . APSSDC Skill Development Center: The skill lab is established in our college with the collaboration of the Andhra Pradesh State Skill Development Corporation (APSSDC). Computing equipment: Computer laboratories are established in campus housing 167 computers meet the computing requirements of core, allied, and elective courses of various departments. Seminar Hall: The institution has a seminar hall with 300 seating capacity. The seminar hall is airconditioned well equipped with the latest audio visual aids.

Auditorium: There is a spacious, adequately, large, exquisitely designed Multipurpose Auditorium. **Library:** The institution has a central library with a seating capacity of 100. It has number of text Books, reference Books and volumes covering all major fields of science, commerce, management, computers etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/4/2023 4.1.1 TEACHING%20FACILITIES.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: The College is proactive in providing facilities for students to participate in cultural activities. The open-air stage and air-condition seminar hall are utilized for cultural activities. **Sports:** A spacious playground is available for outdoor games such as Kabadi, volley ball, badminton, archery, fencing, etc. Students are encouraged to participate in various inter and intra sports meet apart from their academics. Indoor games facilities like Chess, Carroms and Table Tennis are available on our campus. Various sports activities are organized in the college helping the students display their talent in sports activities. **Yoga:** In this modern era, every individual needs to overcome stress to have peace of mind. The institution educates students and faculty about the importance of yoga for good health. **Other facilities** RO water plant: RO water plant setup on campus to ensure the availability of safe drinking water. **Fire Safety:** On Campus, a sufficient number of fire extinguishers are installed to ensure safety. **Bus facility:** The college also provides a bus facility to nearby villages for the comfort of staff and students. **Canteen facility:** Our campus also has a cafeteria and a parking facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/4/2023 4.1.2 CULTURAL%20AQAR.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**29****4.1.3.1 - Number of classrooms and seminar halls with ICT facilities****29**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/4/2023_4.1.3_ict%20classro.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****27.53**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is computerized and its functions and operations are controlled through the network of computer system through the library software. The library also provides a book bank facility for faculty and students. The library subscribes to 5 magazines, 8 journals, 2 Telugu news papers, and 2 English news papers. The

library consists of 9258 books on different topics. Books borrowed from the library must be returned within 14 days from the date of borrowing the books. The library also makes provision for the renewal of the book that has already been borrowed.

E Resources: To further enhance the availability of digital resources, the central library has subscribed to prominent online platforms, including DELNET and NDL e-journals NPTEL and E-Shodh Sindhu. The reports generated by the library management system provide valuable information on library usage and resource management. The library records an average of more than 85 users per day (more than 10% per day), demonstrating its active role as a valuable resource center for the college community.

Digital Library: The library's dedication to digital resources extends to its digital library, equipped with 10 computers connected to the internet at 100 Mbps speed. These computers are available to students and staff, facilitating digital research, e-book access, and other online academic activities. The library's operational hours, from 9.00 AM to 6:00 PM on all working days, ensure that users have ample time to utilize its resources and service.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=central-library&slug=library-overview

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**0.40**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****80**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college places a strong emphasis on maintaining and updating its IT facilities to support both academic and administrative functions. We recognize that a robust IT infrastructure is essential for modern education and effective management. IT Facilities:

1. Computing facility: The college provides 167 computers for students operating in laboratories and 12 computers for administrative purposes.
2. Internet facility: The entire campus is connected to a high-speed Internet network with a blazing 200 Mbps speed, which was upgraded to 50 Mbps speed. The systems are LAN connected.
3. Power supply: Most of the computer systems in our labs are connected to UPS providing uninterrupted power supply backup.
4. LCD projectors: Dr.CSN Degree & P.G. college features 28 projectors in classrooms including 01 in the seminar hall, 1 in the boardroom.
5. Active learning classroom: Wi-Fi enabled smart classrooms seamlessly integrate technology and digital resources to enhance the teaching and learning

experience.6. CC Camera Surveillance: 16 CC Cameras with recording facilities connected to CCTV are on campus, and one camera exclusively for complete surveillance of the entrance. 7. ERP: The institute is also in the process of automating all its manual work in various departments like Accounts, Administration, Library, Admission, Record room, etc. via Gurukool package. Enterprise Resource Planning(ERP) is an online portal that enables parents/students/staff access to information regarding the student's progress in the college. 8. Printers and scanners: Printers and scanners are with the new additions to laboratories, library, office, and departments

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/user_files/IT%20Policy(1).pdf

4.3.2 - Number of Computers

167

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

36.02

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-structured procedure for maintaining and utilizing physical, academic and support facilities.

Physical Facilities: The parent bodies are in charge of infrastructure maintenance on campus. The college allocates money in its budget for using and maintaining the on-campus facilities. Various committees have been established to ensure the college runs smoothly.

The upgradation of facilities can be done based on the departments requisitions which can be done by the review of currently available facilities. The class IV staff is in charge of maintaining the cleanliness of the campus, including the gardens, playgrounds, laboratories, classrooms, water storage tanks etc.

Academic Facilities: Academic schedules are prepared to make the best use of laboratories and classrooms. The Head of the departments, faculty and supporting staff are taking care of the equipment's and laboratories maintenance on the campus. **Support Facilities:** The Library committee is monitors upgrading the library books and infrastructure of the library. The library staff performs the following tasks on daily basis: a. Shelving and Re-shelving, b. Maintenance cleanliness in the shelves and stack rooms c. stocktaking and weeding and d. supervision of the books and materials collection. Pest control is done in the library on a monthly basis. The college play grounds, indoor stadiums and gyms are maintained by the physical education department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/4/2023_4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****277**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****229**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://drcsndegreeandpgcollege.ac.in/naac/5/2023_5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

182

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

182

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

182

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student role in Co-curricular and Extracurricular Activity Participation : Majority of students are involved and participated in NSS, NCC and Scouts & Guides Activities , Rallies, tree plantation in college premises and also in the town Camps , Sports, Cultural or any Social events. It is an opportunity for students to give back something to their institute and society by developing their personality. Student involvement in other committees: · Internal Complaint Committee · Grievance Redressal cell · Career Guidance Cell · Anti-Ragging Committee Women Empowerment Cell NNS Advisor Committee Sports Committee Anti Drug Committee Discipline Committee Culture and Fine Arts Committee

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/5/5.3.2_2022-23.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Dr. CSN Degree & P.G. College Alumni Association, founded in 2016 and officially registered under the Andhra Pradesh Society Registration Act 2001 on 01-06-2023, serves as a crucial link between the institute, alumni, staff, and students. Boasting a globally influential alumni network, our college graduates have made significant contributions across diverse sectors worldwide, including entrepreneurship, IT, mechanical industries, construction, and government roles in countries such as India, USA, Malaysia, UAE, and Qatar. This international success reflects College's dedication to producing globally impactful professionals. Alumni Coordination Cell: The alumni coordination cell discusses the development of institution through financial and other support services which acts as an non-breakable bond between the alumni and the college. The status and stature of our college is an amazing gift by our alumni through the college Alumni welfare. The objective of the Alumni welfare is to create mutual beneficial relationship between the Institution and its Alumni.

File Description	Documents
Paste link for additional information	https://www.drdsndegreeandpgcollege.ac.in/page.php?menu=alumni&slug=about-alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

DR.C.S.N Degree & P.G College has a special Vision & Mission i.e. It gives a Most priority to Women, society & Economically Backward Classes. As per our college strategy we encourage weaker

sections of the Society to get Educated. We also Encourage Society to get Educated. That's why our college provides all courses i.e. P.G courses for minimum cost to Encourage All weaker sections to get Educated which helps in National growth & Economic development of our Country. DR.C.S.N College specially concentrates on vision & Mission to get a Unique Identification in the Society. Every year we also educate all the old & New Staff Members about our Vision & Mission of the beginning of the Academic year in the Month of June.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/Vision%20&%20Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization Administrative structures operate at three levels: 1.Institute Level: The principal, in consultation with the department heads, makes the main decisions. The principal serves as the academic and administrative head, also holding the role of member secretary of the governing body. Financial authority is delegated to the principal for institutional development. 2.Department Level: Department heads oversee day-to-day administration, reporting to the principal. Faculty, staff, and students contribute to decision-making processes. Formal and informal feedback mechanisms, including suggestion boxes, involve stakeholders in improving systems and procedures. 3.Various Committees: The institute hosts 18 committees, which foster collective decision-making involving faculty, students, and stakeholders. Participation in these committees improves leadership skills and allows for performance evaluation through activity outcomes.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/6.1.1%20Committees.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a clearly defined organizational hierarchy structure to support executive processes that are clear and reliable with its purposes and support effective resolution making. The organizational structure execute the functioning of institutional capacity and educational effectiveness through various Committees. The Principal and HODs, with the help of faculty members, evaluate the progress achieved and problems faced by various committees. The functioning of institutional bodies is not only effective but also efficient in producing tangible results. The policies and administrative system of the institute are meticulous. Not only the above, appointments and service rules along with procedures are followed thoroughly. Management has always welcomed the views and suggestions expressed by faculty members in moving the institution forward. The presence of the faculty can be found in the committees. Institutional management is designed in a logical way with transparency to get the optimum results out of it. Hierarchy structure is established from top management to down the level clearly demarking the duties, responsibilities, accountability, and authorities at every stage. The Governing Body of top management, principal. The principal is the chairperson of administrative and academic activities of the institution. Heads of the departments take the responsibility of heading all the administrative and academic activities of the department. The HODs possess academic autonomy in accordance with all academic aspects. They are entitled to take decisions as per the needs of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.2.1_abstract.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a clearly defined organizational hierarchy

structure to support executive processes that are clear and reliable with its purposes and support effective resolution making. The organizational structure execute the functioning of institutional capacity and educational effectiveness through various Committees. The Principal and HODs, with the help of faculty members, evaluate the progress achieved and problems faced by various committees. The functioning of institutional bodies is not only effective but also efficient in producing tangible results. The policies and administrative system of the institute are meticulous. Not only the above, appointments and service rules along with procedures are followed thoroughly. Management has always welcomed the views and suggestions expressed by faculty members in moving the institution forward. The presence of the faculty can be found in the committees. Institutional management is designed in a logical way with transparency to get the optimum results out of it. Hierarchy structure is established from top management to down the level clearly demarking the duties, responsibilities, accountability, and authorities at every stage. The Governing Body of top management, principal, HODs, teaching, nonteaching, and students work as a team to reinforce the culture of excellence. The principal is the chairperson of administrative and academic activities of the institution.

File Description	Documents
Paste link for additional information	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=committees&slug=strategic-plan
Link to Organogram of the Institution webpage	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=administration&slug=Organizational-Structure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute authorities bear in mind that the well being of the teaching and non-teaching staff is important for effective functioning of the Institute. In line with this, many welfare measures have been implemented. The institution provides various welfare schemes to all the teaching and non-teaching staff according to government rules. Create healthy, loyal, and satisfied employees for the organisation and enhance work efficiency. The following welfare schemes are available for teaching and non-teaching staff: 1. Leave facilities: 12 days of casual leave per year. 2. 7 days of special casual leave for the year 3. 5 days of optional holidays for the year 4. 20 days of medical leave for the year (commutable to half-pay leave) 5. 180 days of after-maternity leave 6. 15 days of paternity 7. Provident Fund: The institution extends the facility of the Employer Provident Fund to the members of both teaching and non-teaching staff. The final analysis of the performance evaluation is done by the principal at the end of academic year. Faculties with positive feedback are appreciated and those with poor feedback are advised to make special efforts to improve their way of teaching for better learning. Faculty that does not show any improvement is replaced by better faculty for that course. The College has provided the financial assistance to attend the conferences/workshops. Around more than 50% of faculty have utilized this facility. The college also conducts the training programs for nonteaching staff to upgrade their skills.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.3.1_abstract.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

30

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System: The college has a standard-based conceptual framework used for Faculty and Staff Performance Appraisal which incorporates both responsibility and specialized expansion of the staff. The Principal takes the overall

accountability for the staff performance management. The functioning status of the Performance Appraisal System is as follows: 1. SelfAppraisal: Self-assessment forms were distributed at the beginning of the year, and faculty filed out at the end of the academic year. The faculty members answer various questions related to teaching learning methodology and use of technology in teaching. 2. Students Evaluation: Feedback from the students for each course was collected and discussed for any improvements. The feedback score is taken as one of the parameters for self appraisal. The individual faculty report and the correlation report are generated at the end of the evaluation. 3.HODs Evaluation: HoD analyzes the faculty through the parameters which are initiative, responsibility, punctuality, commitment, development, oral and written communication, team work, leadership, relationship with fellow faculty and staff, maturity, temperament, and relationship with students. 4. Principal Evaluation: The final analysis of the performance evaluation is done by the principal at the end of academic year. Faculties with positive feedback are appreciated and those with poor feedback are advised to make special efforts to improve their way of teaching for better learning.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.3.1_abstract.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Dr. CSN Degree & P.G. College is affiliated to Adikavi Nannaya University. There will be a revision of the fee structure based on expenditures for every three years. Most of the income comes from state government scholarships. Sponsors from inside the association and outsiders from society help the institute in providing various scholarships to meet the deficit.. The Institute has a system of internal and external audits. The internal audit is aimed to improve the governance of the institution. An external audit is carried out by an independent auditor in accordance with the law. Internal Audit: The internal audit, conducted quarterly, verifies all transactions and

recorded accordingly. The financial audit committee of our institution periodically verifies the financial transaction. External Audit: Every year by the end of the financial year, the external auditor verifies all the documents of budget, allotment, and utilization and prepares the required financial documents to be submitted to the management. D.V.Narasimha Murthy, bearing identity Chartered Accountant, a leading financial examiner in this zone, looks after all monetary dealings of the institute externally

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.4.1_main_abstract.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds utilization: Funds are utilized on academic and administrative activities. The major beneficiaries are the students for their holistic growth and also the committed faculty who discharges their duties. Institutional strategies for optimal utilization of resources: The college, being a self-financing institution utilizes its resources according to its demands. HoDs and the committee heads put forth their proposed budget to the principal, and in turn receive the approval from the principal for which they are accountable for the expenditure/utilization.

Institution gets loans from banks in times of need. Peoples Education Society provides financial help to the institution in case of uncertainties. The Institute has a system of internal and external audits. The internal audit is aimed to improve the governance of the institution. An external audit is carried out by an independent auditor in accordance with the law. The budget is prepared well in advance by taking into consideration the financial requirements of each department.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.4.1_main_abstract.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Every year, the IQAC undertakes a periodic review of teaching-learning activities such as department activities, annual academic plans, teaching diaries, teaching notes, bridge courses, remedial coaching, implementation of ICT-based pedagogical methods, etc. To make the teaching and learning process more effective, the IQAC has taken many initiatives. The following are some of the IQAC quality initiatives: The IQAC reviews and reforms the teaching-learning process based on feedback from stakeholders. To facilitate student-centered methods in teaching and learning, the curricular plans are designed to outline the pedagogy methods combined with curricular, co-curricular, and extracurricular activities. In addition to the lecture method, the IQAC suggests a number of student-centric pedagogy tools such as PPTs, AV aids, group discussions, projects, classroom seminars, role plays, surveys, etc. to strengthen the teaching-learning scenario. To improve the quality of learning, 28 ICT classrooms were established. Hands-on experience is provided to students through internships, project work, and field trips. Seminars and workshops were organized to supplement teaching and learning activities. The faculty is deputed on duty to participate in orientation and refresher courses, seminars, workshops, or any skill development program. Teaching and learning are also strengthened by the introduction of certificate courses, foundation courses, and skill development courses.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.5.1_abstract.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Review of the Teaching and Learning Process: The IQAC prepares and monitors the timetable with the help of a timetable committee. Any deviation from this is brought to the notice of the individual teacher and the head of the department. At regular intervals, student feedback is collected and analyzed to evaluate teaching, learning, and evaluation processes, and the result is discussed with concerned lecturers. The analysis of results is also an integral part of the review. Internal and external academic audits augment the review of the teaching, learning, and evaluation processes. The IQAC reviews the teaching methods followed by the teachers as reflected in self-assessment forms. To keep up with emerging trends, IQAC has proposed modern ways to improve teaching and learning processes.

Institutional Calendar: At the beginning of each academic year, IQAC frames the institutional calendar, based on all departments action plans by incorporating curricular, co-curricular, and extracurricular activities and implementing them meticulously. Implementation is reviewed through staff council meetings, departmental meetings, circulars, and even informal interactions by IQAC. Any lapses are addressed immediately. Apart from this, any quality assured initiatives conducted by any department, committee, or cell of the institution are monitored, mentored, and implemented through participative management and internal coordination by IQAC. All of these strategies and processes help to take the institution to a higher level.

File Description	Documents
Paste link for additional information	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.5.1_abstract.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above
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File Description	Documents
Paste web link of Annual reports of Institution	https://drcsndegreeandpgcollege.ac.in/naac/6/2023_6.3.3_AR_2023-2024_Edit.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Dr. CSN Degree & P.G. College is dedicated to fostering a healthy and inclusive environment where students and faculty can learn and without from prejudice, gender bias, or discrimination. We believe that gender-balanced leadership enhances diversity of thought and decision-making, ultimately increasing employee satisfaction. Our institution ensures equal opportunities for all based solely on ability and performance, without any gender discrimination. Gender equality and sensitization are promoted throughout curricular and co-curricular activities, fostering human dignity and social responsibility.

To promote gender equity, we have implemented a variety of initiatives.

Women Empowerment Cell: Our institution's Women Empowerment Cell plays a pivotal role in advising the institute on gender-related

concerns, particularly focusing on educational attainment, healthcare, economic opportunities, and safety. **Internal Complaints Committee:** We have established an Internal Complaints Committee to address grievances related to gender safety and security.

Surveillance: We maintain an extensive surveillance network with 16 CCTV cameras monitored 24x7 to improve security.

Awareness Programs: We conduct awareness programs on women's safety, career opportunities, and lifestyle-related issues. Our institution actively encourages female students to participate in all curricular, co-curricular, and extracurricular activities.

File Description	Documents
Annual gender sensitization action plan	https://drcsndegreeandpgcollege.ac.in/naac/7/2023_7.1.1_abstract.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drcsndegreeandpgcollege.ac.in/naac/7/2023_7.1.1_abstract.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College Management has taken several initiatives to keep campus clean, green and eco-friendly.

Solid waste management :

Institute does not generate any hazardous solid waste. Non-hazardous solid waste generated in the form of garbage through regular maintenance and food waste from hostels is collected and dumped in a separate large pit and converted as compost and used as manure for lawn maintained in campus and non-degradable waste is picked up by local Municipal corporation.

Liquid waste management :

The liquid waste generating from the chemistry and the other life sciences laboratories is collected in a special container. The collected liquid waste is treated through effluent treatment basins. The liquid waste generating from the bathrooms and toilets are properly diluted and carefully discarded through proper channels where sewage system has been done in an eco-friendly manner.

Biomedical waste management :

No Bio-medical waste is generated from College.

E-waste management :

Computers department of the College collects all E-Waste and unused electronic equipment for repairing and re-using and unusable electronic equipment are sent for recycling/disposal as per standard protocols

Waste recycling system:

There is no water recycling system in college.

Hazardous chemicals and radioactive waste management :

Hazardous chemical waste generated from labs is diluted carefully and discarded through proper channels where sewage system has been done in eco-friendly manner by local municipal authorities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drcsndegreeandpgcollege.ac.in/naac/7/2023_7.1.3.pdf
Any other relevant information	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

B. Any 3 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

A highly conducive and healthy environment is present in the campus where the people from different religions, regions, cultures and caste are living with a family spirit. The college encourage the beliefs and other cultural events of all religions and cultures. A highly social inclusive environment is developed in the campus and the college environment is an example for unity in diversity.

The college organizes 'Annual Day Celebrations' regularly as part of which there is 'Cultural Celebrations' where students make performances of various art forms. Cultural Personality development programs such as Art of Living activities for rural development etc. are perennial on the campus so that the students are adequately prepared for the complex nature of cultural and creative challenges in their post academic life. The college observes special days such as Women's Day, World Environment Day, Independence Day, Yoga Day etc., and also, celebrates all festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

we believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means.

In addition to this many regular programs are conducted by Institute Innovation Council (IIC) cell of the institute to educate women about their rights. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Dr. CSN Degree & P.G. College is dedicated to fostering a healthy and inclusive environment where students and faculty can learn and without from prejudice, gender bias, or discrimination. We believe that gender-balanced leadership enhances diversity of thought and decision-making, ultimately increasing employee satisfaction. Our institution ensures equal opportunities for all based solely on ability and performance, without any gender discrimination. Gender equality and sensitization are promoted throughout curricular and co-curricular activities, fostering human dignity and social responsibility.

To promote gender equity, we have implemented a variety of initiatives.

Women Empowerment Cell: Our institution's Women Empowerment Cell plays a pivotal role in advising the institute on gender-related concerns, particularly focusing on educational attainment, healthcare, economic opportunities, and safety.

Internal Complaints Committee: We have established an Internal Complaints Committee to address grievances related to gender safety and security.

Surveillance: We maintain an extensive surveillance network with 16 CCTV cameras monitored 24x7 to improve security.

Awareness Programs: We conduct awareness programs on women's safety, career opportunities, and lifestyle-related issues. Our institution actively encourages female students to participate in all curricular, co-curricular, and extracurricular activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Administrative Reforms

1. Objectives of the Practice: Simplifying the administrative responsibilities of teaching and non teaching staff of the institution.

3. The context: Few employees of the college attend the college late and the work schedule either academic or administrative is disturbed and the consequences are made the students and other employees' suffer.

4. The Practice: Decentralisation of administration: For all the departments senior and highly qualified person is designated as Head of the Department. He is given the responsibility and powers to run the department in all aspects including academic, innovation and extension activities. He is at liberty to prepare departmental

calendar with all activities after through discussions in the departmental meetings.5. Evidence of Success: By introducing this practice, the administration which was completely with the principal is decentralized.6. Problem encountered and resources required: Initially, .Social Skills Enhancement with Earning Program 1. Objectives of Practice: ? To train the students in basic skills regarding sericulture, organic farming, food items preparation etc., ? To train students market the produce made by them ? To train students to develop communication and marketing skills.2. The Context: Students are not aware and not taking interest in learning the basic skills required for growing food and preparing food, they are lacking in better communication and convincing skills.3. The Practice: Five programs are identified for training and marketing at the college level. They are.1 Organic farming of Vegetables and fruits, 2.. Sweets and Snacks, 3.. Phenyl making and 4. Tutions to school students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Dr. CSN Degree and PG college reflects the vision of its founders who wanted to develop rural areas through education. The selfless efforts of these founders led to significant changes and positively affected the surrounding communities. To continue this vision, faculty and students actively engage with rural people, making a positive impact through interactions and mini-project exhibitions. The campus & community connect initiatives are crucial in showing students how their natural abilities for creative thinking and problem-solving.

Offering value-added courses:

Value-added courses are instrumental for students with a rural background as they offer an opportunity to acquire additional skills and knowledge beyond the conventional curriculum. In the context of rural communities, where students can face unique challenges and opportunities, these courses serve as a vital means of empowerment. They are designed to enhance the overall educational experience by supplementing the standard curriculum

with practical and industryrelevant content. Over the past five years, the college faculty has been proactive in introducing a diverse range of 2value-added courses. These courses are carefully curated to address the specific needs of students from rural backgrounds, aligning with the college's commitment to holistic education.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To continue to provide congenial learning environment for holistic development of Students, Faculty and Supporting Staff

To inculcate online learning through add on courses.

To inculcate entrepreneurial abilities in students to face the challenges of corporate world.

To conduct various activities that will help students and staff to develop these skills

To increase Extension activities

To develop more formal linkages through MoUs

To devise techniques to improve Teaching Learning & Evaluation process

To promote Research by students and Faculty

To support various Staff Welfare measures

To foster and strengthen relationship through Faculty and Student Exchange Programmes

To monitor Quality Assurance and Quality Enhancement activities